**State Officer Meeting**

**DATE | TIME**

**Agenda**

Zoom Link

*Call meeting to order - TIME*

*Roll Call*

* Present:
* Absent:

*Meeting Goal:*

*Last Meetings Minutes:*

*Treasurer's Report:*

*Icebreaker / Team Building Activity*

*Updates*

* **TOPIC 1**
	+ Details of Topic
* **TOPIC 2**
	+ Details of Topic

*Action Items*

* **TOPIC 1**
	+ Details of Topic
* **TOPIC 2**
	+ Details of Topic

*Upcoming Deadlines*

* **TOPIC 1**
	+ Details of Topic
* **TOPIC 2**
	+ Details of Topi

*Offline Action Items*

* **TOPIC 1 - Officer Assigned**
	+ Details of Topic

*Adjourn*

*Important/Future Dates*

* Next Meeting: DATE
* NEXT EVENT: DATE